

University of Rochester School of Nursing  
CENTER FOR LIFELONG LEARNING

CLINICAL PLACEMENT INFORMATION FORM

**Clinical Placement Information Form**

Instructions:

1. Find a Board Certified Surgeon to act as Preceptor
2. Agree on a hospital/hospitals or Surgery Center where you will complete your clinical hours
3. Contact University of Rochester School of Nursing to determine whether a clinical placement agreement is in place.
4. If there is no current clinical placement agreement, please do your best to find the contact person at the hospital or surgery center that deals with clinical placement agreements for all nursing placements, not just RNFA. This is often:
  1. Nursing Education Office
  2. CNO's Office
  3. Medical Staff Office
  4. Nursing Professional Development Office

Please make every effort to find the correct contact, as you will not be able to begin your clinical placement until a Memorandum of Agreement is in place between our University and the Surgery Center/Hospital at which you will be doing your clinical placement.. Even after finding the right contact, the average time for an agreement to be put in place is 6 – 8 weeks. If you have any questions, please feel free to contact us at (585) 275-0446

Student Name: \_\_\_\_\_

Preceptor Name: \_\_\_\_\_

Affiliated Hospital(s)  
or Surgery Center(s): \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact for Student  
Clinical Placement  
Agreements: \_\_\_\_\_

Title: \_\_\_\_\_

Contact's Phone Number \_\_\_\_\_

Contact's Email \_\_\_\_\_